

# TRANSCRIPT REQUEST

Forest High School  
511 Cleveland Street  
Forest, MS 39074  
Phone: 601-469-3255 Fax: 601-469-8250

Date of Request \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Student's Signature \_\_\_\_\_

Last Date Attended FHS \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Circle One: Graduate Non-Graduate

Send Transcript to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Transcripts will not be mailed without the complete address and zip code of the recipient.)

Send Transcript: Immediately [ ] End of Semester [ ] After Graduation [ ]

Your Full Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Please print any other name under which you might be listed on our records.

If your record has been encumbered by fines or fees to Forest High School, no transcript can be issued until the obligation has been cleared.

Any transcript issued to a student must be labeled "Issued to Student." An official transcript must be sent directly to another college or university or to an official of an organization.

Student records are confidential and transcripts are issued only at the written request of the student.